

## Welcome to the new 'Our Space' Youth Project

Thank you for your interest in supporting young people in your area. Play Place Innov8 CIC (Company Number 6270463) is a constituted community interest company. Since 2006 Play Place have been providing a range of educational activities on a not for profit basis for children, young people and communities across Croydon and Kent. ([www.playplaceinnov8.org](http://www.playplaceinnov8.org)).

By attending the training course and supporting young people each week at your local club you will:

- Achieve an accredited AQA in:
  - ✓ Volunteering in a Youth Club (Entry Level)
  - ✓ Introduction to Youth Work (Level One)
  - ✓ Volunteering Practice in Youth Work (Level Two)
  - ✓ Youth Worker Development (Level Three)
- Gain new skills
- Make new friends
- Be better connected to local young people

On your first session please ensure that you have completed and returned (or bring with you) your application form. As part of your application we are required to carry out a DBS (Disclosure and Barring Service) check. This information checks if you have any criminal convictions that may prevent you from working with children and young people. Please note that not all convictions prevent you from being part of this project. However it is very important that you include all information required on the application form.

To carry out a DBS check please also bring with you:

- **Passport**
- **Driving Licence or Birth Certificate**
- **A recent bank statement showing your address (within the last three months)**
- **An official letter or bill with your address shown**

We want these sessions to be fun, we hope that you enjoy your time with us as you develop new skills over the coming months. On the first induction session our Community Café will be open between 10am and 12.30pm, feel free to come along early and enjoy a cup of tea and breakfast. Staff will also be available to discuss the course informally with you.

Yours sincerely

Chris Hennis and Maria Sone  
Project Leaders

## Application for Volunteering Play and Youth Training

### Private and confidential

<b>Position applied for:</b>		
Our Space - Volunteer Youth and Play Training Project		
<b>Full name:</b>		
<b>Address:</b>		
<b>NI Number:</b>		
<b>Telephone Number:</b>		
<b>Current Driving Licence:</b>	<b>Yes / No</b>	<b>Full / Provisional</b>
<b>Details of Endorsements</b>		
<b>Please list your education history and qualifications:</b>		

**Please list your employment history:**

**Current employment:**

**Please list two referees and their contact details:**

1)

2)

**Criminal record:**

**Please note any current or previous convictions – If none please state ‘none’ below. All posts are subject to a DBS check being carried out.**

**Preferred area of work placement:**

New Addington / North Croydon / Central Croydon / South Croydon / Purley / Addiscombe / South Norwood (Please circle preferred option/s).

**Declaration**

I confirm that the above information is correct and that any untrue information will give Play Place the right to terminate my role.

I agree that the organisation may reserve the right to ask me to undertake a medical examination (should one be required). In such cases, I agree that this information may be retained in my personal file and processed in line with the Data Protection Act.

I agree that should I be successful in the application, that I will be required to be checked using the DBS (Disclosure and Barring Service). I understand that if this check is not provided or if the results are unsatisfactory that the offer of placement or employment may be withdrawn.

**Signed..... Dated.....**